

St. Andrew's River Heights United Church

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ANNUAL REPORT

DECEMBER 31, 2018



**FOR PRESENTATION AT THE ANNUAL MEETING
SUNDAY, FEBRUARY 24, 2019**

**Annual General Meeting
St Andrew's River Heights United Church
Sunday, February 24, 2019**

Agenda

- | | |
|--|----------------------------|
| 1. Call to order and declaration of quorum | Paul Webster |
| 2. Opening prayer and time of remembrance | Karen Lumley |
| 3. Motion allowing adherents to vote | |
| 4. Acceptance of agenda | |
| 5. Acceptance of minutes of AGM, February 25, 2018 | |
| 6. Acceptance of interest group reports | |
| 7. Report of the chair of the service team | Paul Webster |
| a) Introduction of the service team | |
| 8. Governance working model review | |
| 9. Foundation report | Deborah Metcalfe |
| 10. Finance report | Paul Webster/Bill Craddock |
| a) Independent reviewer's statement | |
| b) Finance Interest Group | |
| c) 2019 budget | |
| 11. Nominations | |
| 12. New business | |
| 13. Expressions of appreciation | |
| 14. Closing prayer and adjournment | Karen Lumley |

Our Vision Statement

*To live as Christ would have us live, in love, with compassion
and seeking justice, by sharing God's grace, learning from scripture,
growing through the Spirit and being transformed by faith.*

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A Message from Karen

“For everything there is a season, and a time for every purpose under heaven.”

Ecclesiastes 3:1

This past year has been a year of unexpected changes and challenges that have led to new ways of doing things at St. Andrew's. Cathy's resignation led to a shift in my position as “Christian Education, Outreach and Pastoral Care Minister” to the “Minister of Word, Sacrament and Pastoral Care.” It has been a year of changes but for everything there truly is a season and this was the season for change once again. As always we rise to the occasion, forge forward and walk the path God has set out for us, for there is a time for every purpose under heaven.

The following were my 2018 highlights:

- 1) Fellowship and Outreach cooking, hosting and serving a St. Patrick's Day dinner at Oak Table, the United Church Community Ministry we are partnered with;
- 2) The Good Friday Service that we partnered with Westworth. It was a moving service with the music, message and tableaux;
- 3) The monthly Minute for Missions, which included some Affirming and some Mission & Service that helped us to reflect on giving and missions in the United Church of Canada including 1JustCity;
- 4) Our partnering with Westworth United Church for summer services. They were well attended and well received by Westworth and St. Andrew's. It's a tradition we once had, and a good way to partner for the future in these changing times;
- 5) I have enjoyed the opportunity to preach more often and to lead worship more, a welcomed challenge and change;
- 6) Circle of Care Program continuing on with a few changes, more visits and visitors;
- 7) Christmas Eve Services - the children's play was well done at the intergenerational service and the Lessons and Carols offered as a gift by the choir was phenomenal and moving;
- 8) The Christmas Eve Communion Service and the Easter Sunday Communion Service prior to the church service were opportunities to still participate in the sacrament of communion on these meaningful days;
- 9) Celebration Sunday was once again an opportunity for us to worship together in an intergeneration service, outside, in a more casual setting. It was a fun service, with the bouncy rentals adding to the fun; and

10) The church picnic in May 2018 was held at the school across the street. It was well attended and provided a great time for fellowship together.

I am grateful for the many volunteers in all areas of the church - Worship, Christian Education, Outreach, Fellowship, Circle of Care, as well as the many other areas in the church. All of them work together so the activities, work and ministry of the church can continue. I appreciate all of the hard work that everyone does to ensure things run smoothly and as God would have them be. Thanks to the youth leaders and the Sunday School teachers. Thank you to Martha Graham and Derek Morphy, who direct the Junior Choir. And a special thanks to the Sunday School Superintendent, Jan Demeduk, who took on some of the work that I use to do as the "Christian Education, Outreach and Pastoral Care Minister". I want to say thanks to the Service Team and especially Paul Webster who is the Chair - thanks for your help and support in an ever-changing church. Thanks to the Ministry and Personnel Interest Group who deal with the changing staff and support us all.

Thanks to the staff team, Andrea Moffatt for her continued work and direction in the office, Derek Morphy for his ministry of music and Wes Elias for the way he makes the piano dance, Bill Craddock for keeping our finances intact and Jeff Kremer, our new cleaning staff who keeps the place clean. Thanks to all of you for your continued support, prayers and encouragement this past year. I am looking forward to a new year with its challenges and changes. Thanks be to God.

In service together,

Rev. Karen Lumley

ST. ANDREW'S RIVER HEIGHTS UNITED CHURCH

Church staff

Ministers	All the people of the congregation
Clergy	Karen Lumley
Ministry of Music	Derek Morphy, Wes Elias
Office Manager	Andrea Moffatt
Treasurer	Bill Craddock
Church Caretaker	Jeff Kremer
Sunday School	Jan Demeduk

The Church Service Team (as of December 31, 2018)

Executive

Chair	Paul Webster
Past Chair	Vacant
Vice Chair	Anne Grewar
Secretary	Linda Paul
Chair, Finance	Vacant
Treasurer	Bill Craddock

Interest Group Chairs

Christian Education	Tara McCallum
Fellowship & Pastoral Care	Betty Jubinville
Finance	Vacant
Ministry and Personnel	Michael Duncan
Nominating	Paul Webster
Outreach	Nancy Hodgson
Property and Administration	Gord Shawcross/John Swan
Stewardship	Clark Brownlee
Worship	Ruth McKenzie/Rita Swan

Church Trustees	John Barber, Bernard Boland, Ellen Bruneau, Gord Shawcross, Hartley Stinson
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Presbytery Representatives	Vinny Ashton, Peter Brehaut, Heather Mian, Linda Paul, Rita Swan
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St. Andrew's River Heights United Church Foundation

Chair

Deborah Metcalfe

Secretary/Treasurer

David Wreford

Anna Blair Circle

Doreen Craddock, Kay Shawcross

Basement Bookstore

Betty Lorimer

Statistical Information

Number of baptisms.....	7
Number of confirmations/reaffirmations.....	0
Number of marriages	4
Number of deaths, funerals, memorial services	12
Number of supporting households as at December 31, 2018.....	204

Baptisms:

Xander Jason Delaronde	January 7, 2018
Melanie Edna Woods	January 7, 2018
Annabell Rose MacAngus	March 4, 2018
Olive Rita Mian-Kinden	March 4, 2018
Halle Grace Flynn	May 13, 2018
Olivia Drew Morrison	May 13, 2018
Camilla Lolita Gonzalez	May 13, 2018

Marriages:

William Donaldson & Jamie Wheaton	February 10, 2018
David Bowman & Jennifer Fraser	June 2, 2018
Renee Chateauneuf & Kelly McKeag	June 9, 2018
David Koetke & Katherine Payment	December 23, 2018

Deaths, Funerals, Memorial Services:

Dora Ada Hope Carpenter	January 5, 2018
Margaret Church	March 20, 2018
Gerald Wayne Ruddock	April 6, 2018
George Bruce Burrow	April 27, 2018
Frederick Harold Lynds	May 20, 2018
Margaret Catherine D'Andrea	June 23, 2018
Philip Langlois Ashdown	June 28, 2018
Elizabeth Jean McWilliams	August 21, 2018
Marion Maxwell	November 22, 2018
Daphne Thomson	November 22, 2018
James Lawrence (Laurie) Johnston	November 30, 2018
Douglas Anderson	December 3, 2018

From the Service Team Chair

Having been a member of St. Andrew's all my life, I have seen significant changes over the years. And, I have to say, that this past year certainly had no shortage of changes! There's an old saying that my late mother used as we were growing up, which was "God works in mysterious ways." Nowhere is this truer than at St. Andrew's during 2018. I know we were all saddened by the unexpected departure of Cathy Kinsman in March. From the sorrow we all felt, and the ensuing efforts that went into determining our new directions, all has unfolded in a most positive manner. Cathy received a call for a ministerial position in Lloydminster, Saskatchewan and St. Andrew's has recently acquired the services of two talented individuals, Noelle Bowles and Emily Ready. During the year, we had the opportunity to hear several different preachers who provided us with stimulating and thought-provoking sermons. And through all this stressful and very difficult period, Karen provided us with absolutely steadfast and unwavering stability and support. I thank her so very much for her moral guidance and valuable advice all along the journey.

During the past year, other notable events included:

- A closer partnership with Westworth Church, alternating venues in the summer, and exchanging ministers during the year such as on Good Friday;
- After numerous meetings and internal discussions, we agreed to terms for a new five-year lease with the R.H.S. Child Care Inc., the daycare facility located downstairs here at St. Andrew's. The new lease was effective on July 1, 2018 and I believe both parties are pleased with its terms;
- The Hungarian Church left, and we took this opportunity to update the Chapel with new carpet, paint the walls and acquire a long table and new chairs in order to use the space as a large meeting room;
- December 11, 2018 marked the very last meeting of Winnipeg Presbytery, as a new organizational structure began on January 1, 2019. Eighty-six Presbyteries and 13 Conferences across Canada merged, and there are now 16 Regions. Manitoba is Region 5. I would like to thank Peter Brehaut for his time and efforts spent attending the Presbytery meetings and then providing a comprehensive written report to the Service Team every month; and
- Finally, the P&A Interest Group oversaw the installation of a new telephone system for the Church. This change brought our totally antiquated system up to 21st century standards!

Something that began in 2018 and is being dealt with in 2019 is the review of governance model. As you will recall, the new governance model, which we are working under, was

implemented in 2016 for a two-year trial and a review was to take place to determine if changes should be made to it. Late in 2018, the Governance Interest Group solicited comments from the Congregation and have prepared a report outlining their recommendations. The Service Team is reviewing the report.

Every year, I see that there are so many people devoting their time and talents to ensure that St. Andrew's works so well:

- Our music team of Derek and Wes, backed up by a choir that is second to none;
- Our hand bell group lead by Carolyn Lutes never fail to amaze me with their skill and precision;
- Bill Craddock for his countless hours of devotion to ensure that the accounting records are accurate and for his sound advice on the management of our funds;
- Jeff Kremer for his caretaking efforts to ensure we have a clean and pleasant environment to worship in;
- Andrea Moffatt for her ability to operate the administration office and at the same time keep all of us on our toes to ensure we complete the tasks we have volunteered to carry out;
- And finally, I must wholeheartedly thank all the volunteers in the congregation who work tirelessly over the year, from attending Interest Group meetings and performing their associated work, to the serving on the various fundraising activities that occur to ensure that St. Andrew's carries on for a long time. I always have said that volunteers must be treated with kid gloves and I hope we are doing that for all of you.

I want to thank everyone for supporting me in my role as Chair of the Service Team at St. Andrew's. I know that there is always a lot of work to be done to make this amazing church function as it does, and I am so grateful for all your heartfelt contributions. My term as chair expires at the end of February, and I am passing the gavel over to Anne Grewar who I know will bring new and exciting views and ideas to the position.

May God continue to bless us at St. Andrew's and lead us to serve both the church and the wider community in many ways.

Respectfully submitted,

Paul Webster

Chair, Service Team

From the Service Team Secretary

I assumed the role of Secretary on an interim basis at the 2018 AGM. As it turned out I held the position for the entire year. It was a positive experience sitting in on the Service Team meetings and collaborating both with Paul Webster as Chair and with the rest of the Team.

People sometimes believe that the purpose of minutes is to outline in great detail “who said what” and “what was said” about the issues under discussion.

Basically the minutes of a meeting are to reflect 4 things:

1. What was discussed
2. What was decided
3. Who would take action
4. Timeline for the action to occur

From time to time the general gist of the discussion is included.

The Governance Interest Group became aware that some people believe that there is a dearth of communication between the Service Team and the congregation and those in interest groups.

It is important to remember that all minutes are posted to the website as soon as possible after a Service Team meeting. They are posted first in draft form and subsequently in final form. The United Church of Canada mandates this procedure. Both sets of Minutes remain on the website for all to read. This allows anyone who wishes to know “what was discussed/decided” at a meeting to keep in touch with the workings of the Service Team. It allows people to ask follow-up questions if something in the Service Team minutes has piqued their interest or raised a concern. It is my hope that we will discern a process for making interest group reports more available to the membership. This is an ongoing discussion.

From time to time there are meetings that are confidential in nature. These minutes are handled differently in order to allow for open discussion without revealing personal information. This is especially true when personnel issues are discussed.

Communication is important, but it is not a one-way street. At any time if you have questions about anything in the minutes or about the working of the Service Team, please ask. There is also the option of attending Service Team meetings as non-voting guests. The ST cannot know what you are interested in or what you wish to be

informed about. We trust that the minutes of the meetings reflect the issues under discussion.

My sincere thanks to Andrea Moffatt for posting the minutes to the website and all the other tasks that she has helped with in the past year.

Respectfully submitted:

Linda Paul

Interim Secretary

Treasurer's Report

We ended 2018 with a small surplus of \$956 after budgeting for a break-even year. Notwithstanding that we had one minister for half of the year, other changes prevented this salary saving to be translated into a greater surplus. Unplanned expenditures such as a telephone upgrade and reduced investment income were the main reasons. Member givings in 2018 were slightly over budget (\$1,830) thanks to the generosity of many members. As was the case the past several years, we received some very much appreciated significant extra givings from several members. Otherwise most revenue and expenditures in 2018 were close to our budget.

(All revenue and expenses for the operating account shown in Table 1.)

In addition to the Operating Account, our church maintains a number of other accounts which we label as Allocated Accounts. This year, the former Hungarian church which had been an interest group with us, left to have their worship at the Hungarian hall. Their remaining funds of \$15,346 were returned to the Winnipeg Presbytery. In 2018, St. Andrew's agreed to be the oversight church for Spirit Path United Church. St. Andrew's manages all of their revenues and expenditures. Their funds can be seen embedded in our RBC bank account in the amount of \$24,360 (Table 2).

In 2018, our Allocated Accounts had total revenues of \$105,256 and expenditures or disbursements of \$69,611.

Table 1 is a consolidated Income Statement for the Operating Account. Our complete Balance Sheet is in Table 2. It includes the ending balances for the Allocated Accounts and detailed year-end balances for all of our assets and liabilities.

The daily financial operations of the church were very much dependent on our investment income. The Foundation and church investments contributed a total of \$42,500 to the Operating Account total revenue of \$424,167.

I believe that all of our financial statements accurately portray our church's financial position at year-end and that our accounting procedures are in good order. The Independent Review this year is again being under taken by Howard Rempel, an accountant with a charitable organization.

It has been a privilege and an honour to again serve as your church treasurer throughout the past year.

Respectfully submitted,

Bill Craddock

Treasurer

Table 1**ST. ANDREW'S RIVER HEIGHTS UNITED CHURCH****Consolidated Profit & Loss**

January through December

	Actual 2018	Budget 2018	Variance 2018	Actual 2017	Budget 2,019
INCOME					
3100 OFFERINGS					
3101 REGULAR OFFERINGS	280,130	278,300	1,830	296,657	266,780
3103 OPEN COLLECTIONS	4,230	4,500	-270	4,978	4,100
3105 SUNDAY SCHOOL	152	250	-98	249	200
3109 MISSION & SERVICE	4,806	3,200	1,606	3,112	2,500
3113 Memorial Easter Flowers	1,735	1,700	35	1,925	1,700
3174 Fundraising	26,369	29,000	-2,631	19,938	18,500
Other Income	8,258	5,460	2,798	9,387	6,220
3150 OPERATIONS INCOME	53,378	50,000	3,378	47,331	59,210
3124 MONEY TRANSFERS	6,500	30,940	-24,440	24,500	19,500
3190 FOUNDATION GRANT	37,500	50,000	-12,500	35,000	30,000
3160 MISCELLANEOUS REVENUE	1,108	1,100	8	3,530	1,100
TOTAL INCOME	424,166	454,450	-30,284	446,607	409,810
EXPENSES					
30502 OTHER EXPENSES	3,002	3,650	-648	2,850	3,780
4000 STAFFING					
4010 Ministerial	129,783	171,900	-42,117	169,633	96,200
4030 Administration	42,008	42,600	-592	41,496	43,800
4050 Caretaking	19,077	18,000	1,077	16,862	19,000
4090 Music	40,924	41,600	-676	41,023	41,500
40901 C.E. COORDINATOR	2,400	2,400	0	2,367	11,300
40902 ADP	308	330	-22	313	320
TOTAL 4000 STAFFING	234,500	276,830	-42,330	271,694	212,120
6000 OPERATIONS					
6230 Equipment/Furniture	0	800	-800	229	800
6520 Maintenance & Repairs	47,635	45,100	2,535	43,891	52,800
6940 Utilities, Taxes, Insurance	51,270	48,476	2,794	44,842	47,317
TOTAL 6000 OPERATIONS	98,905	94,376	4,529	88,962	100,917
6100 ADMINISTRATION					
6540 Office Expenses	8,975	6,900	2,075	6,329	10,400
6630 Finance	5,177	4,480	697	5,789	6,374
66301 Minister's Local Travel	2,295	3,100	-805	2,705	2,500
TOTAL 6100 ADMINISTRATION	16,447	14,480	1,967	14,823	19,274
6601 COMMITTEE EXPENSES					
6610 Christian Education	6,677	6,500	177	6,160	6,700
6620 Fellowship	1,417	1,600	-183	1,625	1,600
6640 Ministry and Personnel	2,090	3,086	-996	2,993	2,069
6650 Outreach	71	500	-429	0	500
6670 Stewardship	484	200	284	586	600
6680 Worship	6,140	3,670	2,470	4,754	5,950
6700 Music	10,557	9,740	817	9,446	11,250
TOTAL 6601 COMMITTEES	27,436	25,296	2,140	25,564	28,669
66932 Affirming Ministry Circle	542	1,000	-458	100	1,000
6900 MISSION & SERVICE	16,011	14,332	1,679	15,247	15,839
6914 OUTREACH	8,321	6,500	1,821	8,344	7,850
6911 UCC ADMINISTRATION	17,236	17,236	0	17,236	18,960
6999 OTHER EXPENSES	810	750	60	249	550
TOTAL EXPENSES	423,210	454,450	-31,240	445,069	408,959
NET ORDINARY REVENUE	956	0	956	1,538	851

Table 2

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2019-01-23

Accrual Basis

ST. ANDREW'S RIVER HEIGHTS
Balance Sheet Prev Year Comparison
As of 31 December 2018

	31 Dec 18	31 Dec 17	\$ Change
ASSETS			
Current Assets			
Chequing/Savings			
1010 · PETTY CASH	43.60	65.80	-22.20
1011 · FLOAT	141.25	141.25	0.00
1018 · BANK ACCOUNTS			
1041 · **** RBC TOTAL CHEQUING BALANCE			
1040 · RBC Checking, Regular Funds	-103,867.84	-23,708.04	-80,159.80
1050 · Checking, Allocated Accts.			
1044 · Youth Fundraising	37,933.62	26,883.65	11,049.97
10441 · Hungarian Interest Group	0.00	18,079.00	-18,079.00
1046 · Anna Blair Circle	896.03	105.03	791.00
1048 · "Other" Allocated Funds	29,751.70	27,271.83	2,479.87
1049 · Bequests & Other Gifts	13,450.00	0.00	13,450.00
1055 · Building Imp.	250.00	250.00	0.00
1057 · Music Endowment	0.00	1,825.35	-1,825.35
1058 · Accumulated Interest	6,267.05	-2,547.28	8,814.33
10593 · Deferred Givings	13,244.40	14,774.00	-1,529.60
10596 · Other Financial	51.28	51.28	0.00
10597 · Spirit Path	24,359.99	0.00	24,359.99
Total 1050 · Checking, Allocated Accts.	126,204.07	86,692.86	39,511.21
Total 1041 · **** RBC TOTAL CHEQUING BALANCE	22,336.23	62,984.82	-40,648.59
10411 · **** CIBC BANK ACCOUNT	710.19	24.19	686.00
10413 · **** STEINBACH CREDIT UNION			
10661 · Music Endowment	6,337.82	4,401.05	1,936.77
1067 · Regular Operating Account	150,206.25	0.00	150,206.25
Total 10413 · **** STEINBACH CREDIT UNION	156,544.07	4,401.05	152,143.02
Total 1018 · BANK ACCOUNTS	179,590.49	67,410.06	112,180.43
1019 · INVESTMENTS			
10600 · **** CIBC-WG CANADIAN FUNDS			
1060 · BONDS	75,300.00	105,930.00	-30,630.00
10601 · EQUITIES, CANDADIAN FUNDS	127,675.34	163,394.38	-35,719.04
106013 · CURRENCY GAIN OR LOSS	5,648.45	-1,529.93	7,178.38
10610 · CASH CIBC-WG SEG. FNDS, MUTUAL			
106101 · Cash. CDN	19,600.27	22,314.49	-2,714.22
10639 · P.H. & N. Vintage Mutual	1,028.04	1,028.04	0.00
Total 10610 · CASH CIBC-WG SEG. FNDS, MUTUAL	20,628.31	23,342.53	-2,714.22
Total 10600 · **** CIBC-WG CANADIAN FUNDS	229,252.10	291,136.98	-61,884.88
10603 · **** CIBC-WG U.S. \$ ACCTS.			
10605 · EQUITIES U.S. FUNDS	38,234.30	35,269.92	2,964.38
10606 · CASH CIBC-WG US \$	11,668.57	23,584.10	-11,915.53
106220 · Adj. US \$ to CDN \$	12,279.08	15,954.66	-3,675.58
Total 10603 · **** CIBC-WG U.S. \$ ACCTS.	62,181.95	74,808.68	-12,626.73
10607 · **** CIBC INVESTOR'S EDGE			
106078 · CIBC IE - CDN EQUITIES	82,546.33	82,107.65	438.68
10999 · Cash - CDN	10,488.44	15,151.95	-4,663.51
Total 10607 · **** CIBC INVESTOR'S EDGE	93,034.77	97,259.60	-4,224.83
10608 · **** CIBC INVEST. EDGE US\$ ACCT			
106020 · OTHER	6,704.74	23,056.33	-16,351.59
106021 · Cash U.S.	26,493.00	9,487.50	17,005.50

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2019-01-23

Accrual Basis

ST. ANDREW'S RIVER HEIGHTS
Balance Sheet Prev Year Comparison
As of 31 December 2018

	31 Dec 18	31 Dec 17	\$ Change
106035 · CDN adj.	10,560.19	10,560.19	0.00
Total 10608 · **** CIBC INVEST. EDGE US\$ ACCT	43,757.93	43,104.02	653.91
Total 1019 · INVESTMENTS	428,226.75	506,309.28	-78,082.53
9000 · INVESTMENT ADJUSTMENT ACCOUNT			
9001 · Bonds	-975.00	762.00	-1,737.00
90021 · Equities CDN Accts.	-59,703.95	-30,596.58	-29,107.37
90022 · Equities US Accts.	-16,368.33	-1,925.28	-14,443.05
90031 · Realized Cap. Gains CDN Accts.	-72,865.63	-50,542.08	-22,323.55
90032 · Realized Cap. Gain US Accts.	3,118.53	1,722.09	1,396.44
9005 · Gain/Loss on Currency	4,785.62	-2,392.83	7,178.45
Total 9000 · INVESTMENT ADJUSTMENT ACCOUNT	-142,008.76	-82,972.68	-59,036.08
Total Chequing/Savings	465,993.33	490,953.71	-24,960.38
Accounts Receivable			
10701 · G.S.T. (Regular Fund Asset)			
1070 · G.S.T. (all except major renov)	2,664.64	9,610.79	-6,946.15
1077 · G.S.T. (interior renovations)	22.00	0.00	22.00
10701 · G.S.T. (Regular Fund Asset) - Other	14.97	0.00	14.97
Total 10701 · G.S.T. (Regular Fund Asset)	2,701.61	9,610.79	-6,909.18
1071 · Accounts Receivable (Other)	744.37	1,282.38	-538.01
10781 · CIBC-WG Accrued Interest	806.20	806.20	0.00
Total Accounts Receivable	4,252.18	11,699.37	-7,447.19
Total Current Assets	470,245.51	502,653.08	-32,407.57
TOTAL ASSETS	470,245.51	502,653.08	-32,407.57
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
2100 · Accounts Payable..			
2245 · Accts. Payable, Other	8,834.71	18,806.10	-9,971.39
Total 2100 · Accounts Payable..	8,834.71	18,806.10	-9,971.39
2710 · EQUITY - ALLOCATED FUNDS			
27111 · Deferred Regular Givings	13,244.40	14,774.00	-1,529.60
27421 · BEQUESTS & OTHER GIFTS			
2737 · Margaret Tyler Fund - Bequest	357,572.26	357,572.26	0.00
27423 · Betty Barkwell Bequest	2,000.00	2,000.00	0.00
27424 · Dorothy Rogerson Bequest	500.00	500.00	0.00
27425 · Katherine Riehl Bequest	1,000.00	1,000.00	0.00
27426 · Donald Brooking Bequest	54,579.00	54,579.00	0.00
27427 · Joan McMorris Bequest	5,000.00	5,000.00	0.00
274271 · Dr. Jean McFarlane Bequest	10,000.00	10,000.00	0.00
274272 · Bruce MacMillan Memorial Fund	1,653.40	1,653.40	0.00
274273 · Margaret Gourley Bequest	5,000.00	5,000.00	0.00
274274 · Pearl & Don Leslie Mem. Fund	12,594.01	12,344.01	250.00
274275 · Catherine Anderson Bequest	5,000.00	5,000.00	0.00
274276 · Ruby & James Ashdown Mem. Fund	3,920.00	3,920.00	0.00
274277 · John Hunter Cordner Memorial	539.93	539.93	0.00
274278 · Audrey Arnett Bequest	1,000.00	1,000.00	0.00
274279 · Jan Mildren Memorial Fund	4,067.90	4,067.90	0.00
27428 · Reesor & Norma Bingeman Mem. Fd	7,030.00	7,030.00	0.00
274280 · Jean MacDonald Memorial Fund	1,000.00	1,000.00	0.00
274281 · Dorothy Gage Memorial Fund	1,025.00	1,025.00	0.00
274282 · Jean Potter Memorial Fund	350.00	350.00	0.00
274283 · Lorna O'Brien Memorial Fund	4,000.00	4,000.00	0.00
274284 · Rob't Parrish Spear Mem. Fund	10,000.00	10,000.00	0.00
274285 · Anonymous Gift	10,000.00	10,000.00	0.00

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2019-01-23

Accrual Basis

ST. ANDREW'S RIVER HEIGHTS
Balance Sheet Prev Year Comparison
As of 31 December 2018

	31 Dec 18	31 Dec 17	\$ Change
274286 · Other Memorial Gifts	1,450.00	1,350.00	100.00
274287 · Fred Code Memorial Fund	500.00	500.00	0.00
274288 · Marlene Websdale Bequest	1,500.00	1,500.00	0.00
274290 · Sally Dowler Memorial	1,690.00	1,690.00	0.00
274291 · Eleanor Gibson Bequest	3,000.00	3,000.00	0.00
274292 · Ina Frances Bowles Bequest	3,000.00	0.00	3,000.00
274293 · Philip Langlois Ashdown Bequest	10,100.00	0.00	10,100.00
Total 27421 · BEQUESTS & OTHER GIFTS	519,071.50	505,621.50	13,450.00
27430 · Accumulated Int. & Div. CDN \$	14,477.84	-2,547.28	17,025.12
2743001 · Accumulated Int. & Div. US \$	4,576.88	2,074.56	2,502.32
274301 · Accrued Interest	806.20	806.20	0.00
274302 · Banking Errors	0.17	51.28	-51.11
274303 · Realized Capital Gains CDN \$	-72,865.63	-50,542.09	-22,323.54
2743031 · Realized Capital Gains US \$	3,118.53	1,370.76	1,747.77
2743032 · Trading Gains CDN	3,579.90	3,805.10	-225.20
2743033 · Trading Gains US \$	-1,139.02	869.17	-2,008.19
2743034 · Holding Account	500.00	0.00	500.00
274304 · Earnings for Capital Recovery	1,703.69	1,703.69	0.00
274305 · MUSIC ENDOWMENT	6,337.86	6,226.40	111.46
274306 · Shelter (roof)	250.00	250.00	0.00
274310 · Gain/Loss US Currency in CDN\$	4,785.55	-2,392.83	7,178.38
2744 · ANNA BLAIR CIRCLE	896.03	105.03	791.00
27445 · Hungarian Mission	0.00	18,079.00	-18,079.00
27446 · SPIRIT PATH	24,359.99	0.00	24,359.99
2748 · OTHER ALLOCATED FUNDS			
2712 · Sundry Alloc. Funds	2,963.23	412.50	2,550.73
271201 · Retained Outreach	1,330.76	108.31	1,222.45
2713 · Public Address System	931.81	931.81	0.00
2720 · Refugee Fund	0.00	202.05	-202.05
2722 · Working Capital	3,686.91	3,686.91	0.00
27234 · Basement Bookstore	605.00	600.00	5.00
27236 · Fridge Fund	1,157.28	1,157.28	0.00
2723601 · Electrical Fund	350.00	300.00	50.00
2723602 · Heating Reserve Fund	125.00	0.00	125.00
272362 · Special Projects Fund	5,141.09	5,516.29	-375.20
272363 · Centennial	889.79	819.79	70.00
27237 · Safe Passage	0.00	-404.72	404.72
27271 · Memory Tree	228.18	1,728.18	-1,500.00
2731 · Handbells	425.00	425.00	0.00
27313 · Prayer Shawl	0.00	20.00	-20.00
2735 · Choir	2,640.40	3,501.27	-860.87
27351 · Choir Bursary	6,489.47	5,374.97	1,114.50
27481 · Right to Housing Coalition	2,692.19	2,892.19	-200.00
Total 2748 · OTHER ALLOCATED FUNDS	29,656.11	27,271.83	2,384.28
2760 · YOUTH FUNDRAISING			
2768 · Wreaths & Swags	1,328.02	4,677.80	-3,349.78
27694 · Guatemala Tuition	10,509.22	3,561.42	6,947.80
27695 · St. And. - Youth in Need	2,242.50	2,242.50	0.00
2774 · Guatemala Trip & School Exp.	23,803.88	16,401.93	7,401.95
2775 · Guatemala Holding Acct.	50.00	0.00	50.00
Total 2760 · YOUTH FUNDRAISING	37,933.62	26,883.65	11,049.97
Total 2710 · EQUITY - ALLOCATED FUNDS	591,293.62	554,409.97	36,883.65
Total Other Current Liabilities	600,128.33	573,216.07	26,912.26
Total Current Liabilities	600,128.33	573,216.07	26,912.26
Total Liabilities	600,128.33	573,216.07	26,912.26
Equity			
3000 · OPENING BAL EQUITY	49,334.32	49,334.32	0.00
3050 · INVESTMENT ADJUSTMENTS	-142,008.76	-82,972.68	-59,036.08

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2019-01-23

Accrual Basis

ST. ANDREW'S RIVER HEIGHTS
Balance Sheet Prev Year Comparison
As of 31 December 2018

	31 Dec 18	31 Dec 17	\$ Change
3900 - RETAINED EARNINGS - PRIOR YEAR	-36,924.63	-38,466.92	1,542.29
Net Income	-283.75	1,542.29	-1,826.04
Total Equity	-129,882.82	-70,562.99	-59,319.83
TOTAL LIABILITIES & EQUITY	<u>470,245.51</u>	<u>502,653.08</u>	<u>-32,407.57</u>

Interest Group Reports

Affirming Report



As a part of our involvement with Affirm United to maintain and implement St. Andrew's River Heights United Church's affirming initiatives, the affirming group will continue to focus on the following items from our original plan:

1. Using affirming language – set up “basic training” for those who wish to learn about what is meant by “affirming language”;
2. Expand the pool of involvement in church activities and/or worship services, e.g., scripture reading, music open to all;
3. Continue to work with the caring circles interest group in order to expand the pool of people who might assist the ministers in visitations or community contacts; and
4. Include our affirming symbol in all public communications.

The congregation at the AGM in February 2015 unanimously supported the above items.

We are able to report the following:

- We had Karen Toole come to speak to us in the spring of 2018 to continue the discussion of affirming language;
- A member of our Affirming Interest Group continued to take part in the city-wide Affirm United meetings until it was disbanded in the spring of 2018;
- Once again, we participated in the Winnipeg PRIDE parade for 2018 under the umbrella of the United Church affirming banner;
- We continue to request that new outdoor signage be part of the discussion at service team meetings;
- During the May planning meeting, we confirmed specific dates for three “Minutes for Affirming” as well as a couple of dates for speakers;
- Our group has had meetings several times this year and we will continue to meet as required; and
- The group is in the process of making plans for a few different information sessions to be held throughout 2019, as well as to possibly start thinking of setting further priorities with the Outreach Interest Group regarding partnering on new and inclusive ideas.

Our members are as follows: Vinny Ashton, Peter Brehaut, Anne Grewar, Tara McCallum, Linda Paul, Rita Swan and our ministerial support is Karen Lumley.

Respectfully submitted by,

The Affirming Interest Group

Christian Education Report

The year 2018 started out with our group packing up the nativity pieces that graced the entranceway to St. Andrew's throughout Advent 2017. The pieces happily served as a beautiful reminder of how teamwork can accomplish a huge and challenging feat. We are so grateful that Bruce and Luba Scott approached us with the idea of building the pieces together. The experience of all the ages coming together is always an amazing one. We spend Sunday's learning about our community, so it is wonderful to be able to share a piece of us with the community through the Nativity scene.

Mother's Day weekend was the official end to the Sunday School sessions. This was the third year that we held a "church picnic" at the school across the street. Our "Lug-a-Lawn" chair slogan works very well. We had a bunch of fun games for the families to play after the service and the amazing fellowship team hosted a fun BBQ luncheon too. Ralph Milton Family Story Bibles were presented to grade 1 students and Teen Devotional Bibles were presented to grade 6 students. We had three students who graduated from grade 12 and they were given a devotional book. Our annual "Sundae Sunday" event has evolved a bit but it seems like a brand new tradition that will certainly last for a few years. The CE Interest Group is especially grateful to our group of devoted Sunday school teachers who have answered the call to provide support for the spiritual journey of our children and youth. The teachers were all given a small token of our appreciation.

September 2018 brought us back together as a group for "Celebration Sunday". This was the 10th year that we have held the service outdoors and once again it was a huge success (we had to make a small adjustment due to weather, but we had a great time playing outside at least). Celebration Sunday always brings new faces to our space at St. Andrew's. Many extra hands offered their assistance throughout the morning and lots of little feet really enjoyed the family-friendly atmosphere. We had the pleasure of partnering with the Oak Street Block Party group once again this year. Their help completing the petition to close the street is very much appreciated.

Sunday school was offered from September to December with approximately 35 students registered. On average, the attendance has been between 15 and 20 students per week. Attendance is such that we still require classes from toddler care to senior youth. We were able to offer different aged classes again – nursery and kindergarten aged children and grades 1-2 students are one group, and grades 3-6 are another. Youth classes cater to the students in grades 7-12.

The 2018 Advent season brought us together as a group again for the final time this year. We started the year outdoors so we thought we should end it that way too. Our neighbourhood caroling event was able to come together this year. We had a beautiful day to bring musical joy to our friends on Oak Street.

Members of the CE Interest Group in 2018 were Jan Demeduk (Sunday school superintendent), Megan Dyck, Lisa Richards, and Tara McCallum. Karen Lumley was our ministerial support.

Respectfully Submitted,

Tara McCallum

Chairperson, CE Interest Group

Fellowship and Pastoral Care Report

The Fellowship & Pastoral Care Interest Group consists of three major components: The Fellowship Interest Group, the Caring Community, and the Prayer Shawl Ministry. This report will recognize each interest group individually.

The Fellowship Interest Group:

This very active interest group consists of Diane Bowles, Karen Carswell, Verla Cleland, Maxine Hannam, Marilyn Muir, Marion Kozak, Roberta Popoff, Laura Regier, Kay Shawcross, Sandra Walker, and chair-person Betty Jubinville.

This year Brenda Kennedy decided to retire from the Fellowship and Pastoral Care Interest Groups. Brenda's dedication and insight was invaluable as she will be missed by both Fellowship and Pastoral Care. Thank you Brenda for your support and we wish you good health and happiness.

The Fellowship Interest Group prepares and serves refreshments after each service. This time following the service gives newcomers and members an opportunity to visit. Each

Sunday, we serve coffee and tea at the back of the church as well as juice and popcorn for the children in the auditorium. The interest group would like to thank all those who made coffee during the summer months as well as the kind donations of cookies for Sunday mornings throughout the year.

The Shrove Tuesday pancake supper was held on February 13, 2018 from 5:00 to 6:30pm. Dinner was \$5.00 per person and pancakes, sausages, and fruit were served. There was an excellent turnout of approximately 50 people.

On March 14, our interest group stepped out into the community and prepared and served a St. Patrick's Day lunch for Oak Table at Augustine United as St. Andrew's is now partnering with Oak Table (1 Just City). The lunch consisted of Irish stew, fresh rolls, mint ice cream, cookies and beverages. There were about 100 guests in attendance. We were grateful for the opportunity to share with 1 Just City. This was a very special day for all who attended.

The Easter breakfast was held at 9:00am on April 1, 2018 and was attended by 45 people. This breakfast consisted of the traditional scrambled egg dish, ham, waffles, and hot cross buns. The Easter breakfast is held to help make Easter morning less stressful for our church families. After the Easter bunny has visited your home, all you need to do is get ready for church and we will look after making a special Easter breakfast. Special invites are sent to new families to St. Andrew's so be sure to extend a special St. Andrew's welcome to all. We look forward to seeing everyone this upcoming Easter morning.

Many members of the congregation helped with the annual Bridge Luncheon on April 30, 2018 by donating salads and dainties, as well as assisting in with preparation, serving and cleanup. It was a sellout crowd as always. A huge thank you to the people who coordinated the Bridge Luncheon - Margaret Hinchliffe, Joan Stevenson, Connie Blamey and Verla Cleland. Excellent job!

This was the second year for the Church Picnic on May 6, 2018. It was held on Robert H. Smith School grounds after a short outdoor service. There was a BBQ lunch, ice cream sundaes, and games. The new ice cream sundaes were a real hit and I promise I will purchase more chocolate sundaes for the next picnic. The weather was beautiful.

Our group prepared 4 dozen muffins and 8 dozen cookies for Conference Sunday, May 25, 2018. Thank you Karen Lumley for delivering the baking to Conference.

The Fellowship Interest Group prepared the luncheon on June 10, 2018 for Cathy Kinsmen's farewell. Lunch consisted of quiche, kale salad, grilled tomatoes, croissants,

and fruit. This celebration was well attended and an opportunity for the congregation to say their farewells to Cathy.

Our interest group held our wind-up at The Capital restaurant in Charleswood on June 11, 2018.

Celebration Sunday took place on Sunday, September 9, 2018 with an indoor service. The Fellowship Interest Group prepared the outdoor lunch consisting of hot dogs, chips, and watermelon. Once again, the 100 foot sundae with mounds of toppings was a big hit with the children. Over 100 people from the congregation and the neighbourhood joined the celebration.

Doreen Craddock and her interest group coordinated the Harvest Supper once again and this event was held on October 26, 2018. The event was well supported by all members of St. Andrew's with their preparation of food, set-up, clean-up, and attendance. A huge thank you to everyone! Although this is not part of the Fellowship Interest Group's activities, our interest group would like to thank Doreen and her interest group for all their time and hard work for this event.

The Fellowship Interest Group took on the leadership of the Cookie Walk held on December 1, 2018. The Board members and the congregation supported this fundraising event by baking over 400 dozen cookies. I believe we broke a record this year, selling out of cookies in 45 minutes! The Cookie sales were \$1,786.00 and the Boutique sold \$528.70 for a total sales record of \$2,314.70. Thank you to everyone who baked the beautiful cookies, lined and wrapped boxes, took the cash and, of course, the shoppers. Next year our goal is to again have 450 dozen cookies, so be prepared!

Maxine Hannam again took the lead of the Memory Tree on Oak Street. This event took place on December 16, 2018 with a reception and short service in the lounge prior to the lighting of the tree. There were about 40 people in attendance and everyone enjoyed the time together. The Memory Book was on display that day and is now in the Narthex for all to view throughout the year. Again, \$1,500.00 was donated to Jocelyn House, which is a privately owned palliative care facility. A huge thank you to Gord & Kay Shawcross for putting the lights on the tree, Heather Kozak for her beautiful music and Maxine Hannam for organizing this very meaningful event.

This year our interest group gave pretty red spatulas as a neighbourhood gift. These small gifts were delivered by the youth as they went caroling on December 16, 2018. A thank-

you card for sharing their street accompanies these gifts. It also includes the times of the Christmas Eve services.

We continue to collect Canadian Tire money. Thank you to everyone that has put their spare Canadian Tire money in the box! These funds are used to update equipment in the kitchen and has recently been used to purchase card tables.

Our Interest group would like to thank the congregation, our friends and family for their continued support and help. We could not do this without you!

Respectfully submitted,

Betty Jubinville

Chairperson, Fellowship & Pastoral Care Interest Group

Caring Community and Rose Ferries Prayer Shawl Ministry:

The Caring Community is an interest group under the umbrella of Fellowship & Pastoral Care.

Our main purpose is to keep in touch (either by visit or by phone) with those who are homebound. With the involvement of the Circle of Care, we hope to keep in touch with those who are unable to be with us on a regular basis.

2018 was a busy year for Ellen Bruneau sending “thinking of you” cards to those who are in hospital or are recuperating at home due to an illness or other medical problems, Sympathy cards to those who have suffered a bereavement and Christmas cards to those who no longer attend our worship services.

In 2018, 23 “thinking of you” cards were sent, as were 27 sympathy cards and 36 Christmas cards.

Colette Berriault continues to make cards for us and we receive many appreciative responses - for the card and also for the personal message that Ellen includes on behalf of the congregation of St. Andrew's.

Our interest group had a couple of changes this past year. Three long time members are no longer with us - Cathy Kinsman, Brenda Kennedy and Bruce Burrow. They were all an integral part of our interest group and are missed.

Thirteen Holy Week plants were delivered in 2018 by our dedicated team of deliverers to those in our congregation who were bereaved from Easter 2017 to Easter 2018.

Brenda Trevenen, a former office administrator at St. Andrew's, continues to make our special cards for us.

We continue to provide Ruth McKenzie with our list of homebound. We also include the assisted living facilities. In this case, since most of the residents are mobile, one plant is given to the front desk for all to enjoy. The flowers and plants, which so beautifully decorate the church at Easter, are then taken to those whose names are on the list - again, by volunteers on their way home from Easter Sunday Service.

We are so grateful to have excellent communication with Karen and Andrea who provide us of all the incidents of health problems and/or bereavements, enabling us to send the appropriate cards.

The gift of a **Baptism Blanket** to each child on the occasion of his/her baptism continues to be an overwhelming success and so appreciated by the parents. Currently, we have nine baptism blankets on hand.

The **Rose Ferries Prayer Shawl Ministry** brings caring to those in need of comfort. Please remember that the shawls are not only for those in our congregation. If you know of anyone who would benefit from receiving a shawl, a visit to our church office will provide this for you. We currently have twelve prayer shawls on hand. A sincere "thank you" is extended to each of our volunteer knitters for the lovely work they do. Please know we are so grateful for your dedication.

Thank you to each member of the Caring Community for your support and dedication to the ministry we provide (Vinny Ashton, Ellen Bruneau, Ardelia Burrow, Verla Cleland, Marjorie Eckert, Maxine Hannam, Karen Lumley, Andrea Moffatt, Roberta Popoff and Luba Scott). Keeping in contact with those who are no longer able to be with us for Sunday worship is vital for their connection with St. Andrew's and keeps them in touch with their faith community.

Respectfully submitted,

Ardelia Burrow

Coordinator, Caring Community

St. Andrew's River Heights United Church Foundation

The St. Andrew's River Heights United Church Foundation was established in 1975 and was initially funded with funds derived from special gifts transferred over from the church in the original amount of \$12,217.63, and then added to with the sale of the church manses. Since its inception the Foundation's assets have grown as a result of bequests, memorial gifts and donations. A minimum of 80% of the annual and/or accrued income derived from the Foundation's investments is distributed annually to St. Andrew's River Heights United Church to be employed in the ongoing mission and work of the church.

Over the past many years, the Foundation has been invested in a diversified portfolio, however with the majority invested in fixed income investments such as money market funds, bonds and deposit notes. As at December 31, 2018, 61% of the market value of the Foundation's assets were invested in fixed income or equivalent investments (comprised of Guaranteed Investment Certificates and provincial, municipal and corporate bonds ranging in duration from 1 to 6 years, and preferred shares) and with 37% being invested in equity mutual funds, common stocks, real estate trust units (comprised primarily of large cap Canadian companies, US and international growth and dividend funds and a Canadian real estate investment trust). The remaining balance, approximately 2%, was held in cash at December 31, 2018.

Over the past number of years, due to relatively higher percentage of fixed income investments, the Foundation's balance sheet and rate of return has been quite stable. The table below indicates the *approximate* market value of the Foundation * (inclusive of accrued interest) as at December 31 in each of the past 5 years:

2014	\$899,000
2015	\$854,000
2016	\$869,000
2017	\$891,000
2018	\$834,000

The market value of the Foundation portfolio has declined in value over the past year, for the first time in many years, primarily due to a market pull back in the last few months of 2018. However, despite this I feel confident that the investments held in the portfolio are of good quality, conservative in selection and nicely diversified.

The Foundation's investment advisors (CIBC Wood Gundy) have confirmed that the annualized rates of return for the foundation investment portfolio as at December 31st, 2018 were as follows:

From 1998 to 12-2018	3.452%
01-2014 to 12-2018 (5 year)	3.058%
01-2016 to 12-2018 (3 year)	3.114%
01-2018 – 12-2018 (1 year)	(3.011%)

During the 2018 calendar year, Foundation investments earned interest and dividend income of approximately \$35,000.00. This income helped to cover the \$37,500.00 contributed from the Foundation to the operation of St. Andrew's Church during the 2018 calendar year. These contributions were paid during March, June and September 2018. We had originally approved a contribution to the church for 2018 of \$50,000.00, however given the mid-year ministerial staff reduction it was determined that the final payment normally made in December was not needed, and to leave the funds in the Foundation. During the 2019 calendar year, the Foundation projects earnings will be slightly over \$34,000.00 on investments. At the Foundation annual meeting held in November of 2018, the Board decided to reduce the gift to the church for this year to \$30,000.00 for the 2019 calendar year. Audit costs and income tax filing costs for 2018 (payable in 2019) are anticipated to be in the neighborhood of \$4,500.00 plus taxes.

The specific and memorial gifts received by the Foundation during 2018 are set forth in Schedule 'A' to this Report, which were in the total amount of \$8,286.46. Once again, the Foundation Board expresses sincere thanks to all who gave so generously to the Foundation during the 2018 calendar year.

As Chair, I would encourage all members of the church and other individuals or organizations who utilize the church building for the advancement of community objectives and activities, to make annual donations as well as planned gifts to the Foundation. All gifts to the Foundation receive a charitable donation tax receipt which reduces the out of pocket cost of the gift. It is particularly useful in estate planning to consider gifting registered investments such as an RRSP or RRIF to a charity (if such investments are not eligible to be 'rolled over' to a surviving spouse as beneficiary). In situations where the registered investment cannot be gifted or 'rolled over' to a surviving spouse, the donor's estate will receive a significant reduction in tax that would otherwise be payable to Canada Revenue Agency upon collapse of the registered investment. Money that would otherwise go to Canada Revenue Agency may thereby find its way into the Foundation to serve the broader purposes of the Foundation and the church. Please

speak with your investment advisor, accountant or lawyer for more information in planning your charitable estate gifts. Your gifts enable the Foundation to contribute financially to the ability of St. Andrew's River Heights United Church to serve both the community of faith within the church and the broader outreach work of The United Church of Canada. Gifts to the Foundation truly are gifts that 'keep on giving' - while you are alive and after you have departed this world. The Foundation encourages gifts made at any time during your lifetime or as a charitable bequest under your will or as a beneficiary of a life insurance policy. Please direct any enquiries or questions to any member of the Foundation Board or to Deborah Metcalfe at 204-470-3051.

As Chair of the Board of the Foundation I wish to thank all the members of the Board for their valuable assistance. Again, this year, I wish to express thanks for the tireless efforts and contributions of David Wreford as secretary of the Foundation and to thank Mark Braun of CIBC Wood Gundy for his investment counsel.

As at December 31, 2018 the following persons were members of the Board of the Foundation:

Rev. Karen Lumley, David Wreford, Bill Craddock, Deborah Metcalfe, Paul Webster, Tom Brown, John Barber and Rob Siddall.

We are at this time one member of the Board short as required by our bylaws, so if any member of the congregation would be interested in serving on the Foundation Board please contact myself, Deborah Metcalfe.

Respectfully submitted,

Deborah Metcalfe

Chair

*cash + interest receivable + market values of investments

Schedule "A"

St. Andrew's River Heights United Church Foundation Annual Report 2018

NATURE OF GIFT:

DONOR:

SPECIFIC GIFTS:

Ross Johnston
John Barber
Hodgson Foundation
Fred Cross
The Bowles Estate
Deborah Metcalfe
Canada Helps (No Donor ID)
Karen Lumley

MEMORIAL GIFTS:

In Memory of Bruce Burrow

Marjorie Eckert
Bob Barr
L. MacLeod
Colleen Watters
Diane Bewell

In Memory of Jim Hearne

Marjorie Eckert

Ministry and Personnel Report

The Ministry & Personnel Interest Group is a confidential consultative body that supports the pastoral relationship in the United Church. We describe ourselves as, “being in ministry together”, recognizing that the work of the paid ministry personnel is only part of the work of the ministry. There are also several other staff positions for which the M&P Interest Group is responsible including the office manager, caretaker, choir director, organist and financial administrator.

Duties of the M&P Interest Group include:

- Provide a consultative and supportive agency
- Review working conditions and remuneration
- Oversee the relationship of staff members among themselves and with the congregation
- Conduct annual staff evaluations
- Review regularly the responsibilities of staff and revise position descriptions when required
- Monitor continuing education

As an interest group we have three main areas of responsibility: Administration, Personnel and Ministry.

Administration

Andrea Moffatt, our office manager, is responsible for organizing, coordinating, and supervising office operations and procedures. Andrea tracks membership, manages calendars, coordinates events and facility management and maintains our website and an email database that enables electronic communication with our congregation and community partners. Her office hours are Monday to Friday, 9:00am to 3:00pm.

Personnel

We continue to be supported by a group of talented and dedicated staff members. Music is of great importance to our congregation. Our Director of Music, Derek Morphy, provides leadership in the ministry of music - most visibly through his direction of the senior and youth choirs. Wes Elias is our organist. In addition to providing accompaniment for hymns and anthems, Wes plays preludes, offertories and postludes as well as music for weddings and funerals.

As Financial Administrator and Treasurer, and reporting to the Finance Interest Group, Bill Craddock manages the financial affairs of St. Andrew's. For 40 years, Bill has served

on many interest groups including the Service Team.

Jeff Kremer is under contract for cleaning work in the church building - a challenging task for a building that is in use most days from early in the morning until late in the evening.

Ministry

Several changes have been made to our ministry team and going forward the Ministerial staff at St. Andrew's River Heights United Church will be led by Karen Lumley. Karen will continue in her role as Minister of The Word, Sacrament and Pastoral Care with some adjustments to reflect additional responsibilities under the new structure. To support Karen, we have added two new part time positions; namely a Part Time Minister and Youth & Young Adult Coordinator.

The Part Time Minister is mainly responsible for Word at two services per month. This position has been filled and the new part time minister will officially start March 1, 2019 and was introduced to the congregation in January.

The Youth & Young Adult Coordinator is responsible for the planning, implementation, evaluation and support of programs, including, Youth & Young Adults, and Messy Church-type activities, which lift up the place of Youth & Young Adults. A candidate has been identified and we have extended an offer. We made an announcement and introduction to the congregation in January.

Many thanks to the members of the two search teams who worked diligently to fill these positions.

Conclusion

The M&P Interest Group would like to offer a special thank you to the St. Andrew's team of volunteers for the many hours spent performing countless tasks and projects.

After 5 years of service, Jack Palmer stepped down from the M&P Interest Group this past year. We wish to thank Jack for his work and valuable contributions to M&P during his tenure.

Fred Cross stepped down as Chair of the M&P Interest Group, a position he held since 2015. A heartfelt "thank you" is extended here to Fred for his tireless effort and guidance.

In November, Heather Kozak generously accepted an invitation to join the M&P Interest Group. Heather's input and enthusiasm are a welcome addition.

If you are interested in joining our interest group, I would be pleased to speak with you. The M&P Interest Group is always available to handle comments or questions from the members of our congregation. All enquiries will be handled in a confidential manner.

Diane Bewell - cbewell@mymts.net
Ellen Bruneau - nbruneau2@shaw.ca
Roger Kane - rakane@mymts.net
Heather Kozak - hkozak@live.com
Michael Duncan - mduncan@nhpi.ca

Sincerely,

Michael Duncan

Chairperson, M&P Interest Group

Outreach Report

During the past several months, the Outreach Group has been working on setting fewer achievable goals, and looking at how we can address actions for Truth and Reconciliation that we can bring forward to the congregation.

A few of us had signed up to be part of the Circles of Reconciliation. The dates were pushed back twice, and unfortunately this has not been a reality for us yet. We are still hopeful that this will happen.

We supported the postcard campaign for the Private Members Bill C262, as was sanctioned by the Presbytery Truth and Reconciliation Committee. The Private Members Bill was to get the Government of Canada to adopt the United Nations Declaration on the rights of Indigenous peoples, and to harmonize all legislation with this Declaration.

We volunteered at Oak Table's St. Patrick's Day Lunch.

We continue to attend "Meet Me at the Bell Tower" events when possible, with the goal of attending four events a year.

We gave financial support to three families in need, Agape Table, S.N.O.W. Night, Just a Warm Sleep, and St. Matthew's Maryland Café.

Looking forward, it is evident that this Outreach group and many other groups within the United Church are grappling with how to put Truth and Reconciliation into action. We are

going to look at what we can do to raise awareness and have decided that our focus will be to educate ourselves and our congregation about the history of the settlers and the First Nations. We are also hoping to join with the Affirming Group on some initiatives for Truth and Reconciliation.

Respectfully submitted,

Nancy Hodgson

Chairperson, Outreach Interest Group

Meals on Wheels:

As many of you know, for well over 50 years, St. Andrew's River Heights United Church has been responsible for coordinating Route 4 for the Meals on Wheels out of the Misericordia Hospital. The route is in South River Heights, with a couple of deliveries to residences in east Tuxedo.

As of the end of 2018, we are very fortunate to have the route covered every Tuesday, Thursday and Friday of each month. We, then, require our very dedicated spares to help us each Monday and plus, of course, when there are holidays, illnesses or other situations where our regulars are unable to do the route.

No one - except for our volunteers who do the route on a weekly basis - is scheduled to staff the route more than 3 or 4 times over a two month period. With the meals being picked up from the hospital around 11:00, and approximately 9 meals to be delivered (with only about 6 stops as there is only one couple on the route plus three deliveries to an apartment complex), we usually return to the hospital around noon so it is not a huge time commitment.

In a recent communication from the Meals on Wheels office in Winnipeg, the following words were included:

"Clients express thanks for the warm-hearted generosity of volunteers. Meals on Wheels volunteers mean much more to me than food. They help me to stay connected to my community and they tell me every day, by their presence, that this community cares. I am eternally grateful for the work they do."

As previously mentioned, we have an extremely enthusiastic group of volunteers, most of whom are a part of St. Andrew's. This is a very meaningful and rewarding volunteerism and our job is made so much easier by the willingness and dependability of all who are a part of this organization. We owe a debt of gratitude to Arcane Horizon, David Bergman,

Don & Diane Bewell, Clark Brownlee & Joan Stevenson, Neil & Ellen Bruneau, Donna Earl, Epic Opportunities, Glenn Neufeld, Jim & Pat Richtik, Gord & Kay Shawcross.

Respectfully submitted,

Ardelia Burrow

Co-coordinator

Meals on Wheels – Route 4 – Misericordia Hospital

Property and Administration Report

Once again we were fortunate to avoid serious issues (and corresponding costs) associated with our building's major infrastructure systems – heating, electrical, water supply, plumbing and roofing. To prevent us falling into a state of complacency, however, minor and not-so-minor malfunctions and emergencies presented themselves with monotonous regularity. So our maintenance and repair costs continue to account for a large slice of overall expenses, second only to staff and personnel costs. As mentioned last year, we cannot escape the fact that the church's physical systems have in some cases exceeded their use-by date.

In particular, we had to call in Mikkelson Coward, our mechanical maintenance contractor, several times for repairs to rad steam traps and leaks from old pipes. This work was in addition to their annual summer boiler maintenance and inspection. As well, MC recommended replacing a defective air dryer (used to prevent moisture accumulation) in the air handling unit. A new dryer has been ordered.

Other significant repairs and improvements carried out through the year included:

- New dual flush toilets have now been installed in all the washrooms.
- Auditorium bumper boards to protect radiators from being damaged by daycare children on their riding toys;
- Flooring in chapel and vestry entrance/washroom replaced with laminate plank flooring;
- A handsome second-hand board table and chairs were purchased for the chapel, to make that room a more convenient meeting place for interest groups and outside rentals;
- An up-to-date phone system was installed in the building, with a wireless phone included;

- A review of the security system prompted a decision to get new locks/keys for the 255 Oak St. door and back lane entrance. This transition is underway. As well, and also for security reasons, electronic locks have been installed on the choir room and ladies' gown room doors;
- A new electrical panel (to replace the overloaded old one) was installed in the hallway to the sanctuary;
- Drinking fountains in the daycare entrance are being repaired due to corroding pipes and broken control handles;
- Thanks to an anonymous donation, new, brighter LED lights have been installed in the narthex and sanctuary;
- Wiring was run for four new 20-amp outlets in the sanctuary and auditorium;
- A new, second hot water tank was installed to replace the one that began leaking;
- Inside and outside painting was done in the narthex, sanctuary doors and vestry bathroom;
- Final removal of surplus pews was carried out and surplus hymn books were relocated to remaining pews. The area under the balcony was re-arranged to make it more congenial for after-service coffee and general socializing;
- Conscious of our aging infrastructure and the inevitable need for future significant expenditure on physical plant, P&A has applied for a grant from the Winnipeg Foundation toward the cost (estimated at \$7,000 to \$10,000) of a comprehensive and complete mechanical engineering report on our need for heating, water and electrical work; and
- Also with a view to controlling future financial pressures, the interest group (with much help from our treasurer, Bill Craddock) renegotiated the master agreement with River Heights Daycare to more closely align the church's revenue from the daycare with the church's costs incurred in hosting the daycare.

During the year your property interest group comprised Bob Barr, Murray Cameron, Bruce Scott, Gord Shawcross, Hartley Stinson, Michael Duncan, John Swan, Sue Wiste and Dave Wreford, with Jeff Kremer providing valuable back-up. All shared in carrying out the interest group's many responsibilities, with Gord and John in particular doing much of the "heavy lifting". Additional valuable assistance and input was provided by Bill Craddock, Paul Bennett, Jeff Kremer, Dean Wiersema, Kay Shawcross, and Cam Regier. Ten regular monthly meetings were held, along with informal consultations between some members to deal with special situations as they arose from time to time. To name a few areas of responsibility, in no particular order of importance or time/personnel requirement:

- Identifying and labeling electrical outlets with reference to their respective circuit breakers;
- Liaising with long-term renters, arranging building opening/closing etc. with congregational groups and occasional renters, and performing evening “walk-around” security checks;
- Responding to mice infestations in the daycare/nursery areas;
- Liaising with the snow-removal contractor;
- Ongoing review and renewal of insurance policies;
- Keeping meeting minutes and maintaining job-priority lists;
- Regular checking of defibrillation package and first-aid kits; and
- Trimming of trees, care of grass and general tidying-up around building perimeter.

In conclusion, the interest group would like to thank our congregation for their support and patience as we work through the sometimes frustrating inconveniences and delays associated with keeping our elderly building more or less functional.

Respectfully Submitted,

David Wreford

On behalf of the Property & Administration Interest Group

Stewardship Report

The Stewardship team is comprised Iris McKay, Bill Craddock, Lorne Hurst, Glenn Neufeld, Greg Fearn, and Clark Brownlee. We have been meeting regularly since early in 2018 to plan and execute this year’s campaign. I want you all to know what a magnificent and hard-working team this is. Nothing that is asked of them is too much; cheerful and regular participation in the work is the norm. However this year we are missing the contributions of Cathy Kinsman, Josh Ward, Rob Siddel and Lenore Miller, who, for a variety of good reasons are no longer part of our team.

Our theme this year has been “Loving Our Neighbours”. Not only is this the theme suggested by the United Church of Canada, but we believe that we are all most generous when we can look beyond our own small world and appreciate that in a very real way, everyone, everywhere is our neighbour. As in past years we used notices, letters, presentations and other media to tell the story of St. Andrew’s and the United Church of Canada. Our speakers this year were Sarah Corey, Tessa Blaikie White Cloud and David Wreford. They all, in their own diverse ways, did an excellent job of conveying our

stewardship message from the pulpit. We also enjoyed a video during the worship service that provided glimpses of the Mission and Service work of the United Church here in Canada and throughout the world.

As this is being written we have received \$178,650 in pledges for 2019. Ninety households and individuals pledged this amount. Based on past years, we are projecting another \$96,474 in gifts and donations during the year, bringing our estimated revenue for 2019 to \$275,124, an estimated 3% increase over last year. We once again thank you all for your generous gifts! We also remind you that financial gifts can and do come into our church throughout the year, so there is never a wrong time to make a gift over and above your pledge, or if you didn't make a pledge, to make a gift anyway. People do these things.

As is usually the case, we have a core of regular attendees and contributors who are the mainstay of St. Andrew's. There are also those who are generous but contribute only occasionally. All contributions, both financial and in terms of time and talent, that support our programs and services are greatly appreciated.

Respectfully Submitted,

Clark Brownlee

Chairperson, Stewardship Interest Group

Worship Report

This has been an eventful year with the departure of Reverend Cathy Kinsman in March 2018. We wish her all the best in her new position as minister in Lloydminster. Reverend Karen Lumley has carried on along with numerous pulpit supply ministers. Members of the Worship Interest Group have taken on some extra "front of house" responsibilities to assist as well. We hope the congregation has benefited from the diversity of presentation and thought in our weekly worship. We look forward to the addition of a Gap Minister in the upcoming months, to support Karen and the Worship Team in planning and conduct of worship.

We partnered with Westworth United Church to share worship services over the summer once again. This has been a step toward strengthening our work together and we look forward to continuing it in the coming year.

The numerous responsibilities of the Worship Interest Group could not be accomplished without the regular help of members who volunteer each Sunday for greeting, ushering and scripture reading. Thank you! The present members of the Interest Group are Kelly McKeag, Rita Swan, Jason Dyck, and myself. Karen Lumley, Derek Morphy and Wes Elias are ex-officio members. We are also supported by the regular assistance of Colleen Watters, Allison Koots and Dolores Jardine to phone members to line up the weekly rotation of readers, greeters and ushers. After several years, Dolores has stepped down from this responsibility and we would welcome a new volunteer to contact members about ushering.

Other Worship Interest Group activities involving volunteers include preparation for communion services and decoration of the church for special occasions. We couldn't do this without the help of so many of the members. Again, thank you!

On a personal note, I want to thank everyone who has come to my assistance and lent a helping hand when needed as I underwent cancer treatment this year. I am pleased to say I have had very positive results and am now cancer free.

Respectfully submitted,

Ruth McKenzie

Chairperson, Worship Interest Group

Winnipeg Presbytery – Highlights of 2018

February – The General Meeting was held at The United Church in Meadowood with co-hosts of the meeting being McClure United Church, Charleswood United Church, Trinity United Church and Oak Table Community Ministry. Judy Hare, the Conference Personnel Minister, presented an update on the Sexual Misconduct Prevention and Response Policies and Procedures and an Introduction to the Workplace Violence and Harassment Policy. Winnipeg Presbytery also elected the following representatives to attend General Council 43 in Oshawa on behalf of Winnipeg Presbytery: Lay Commissioner – Nancy Renwick; Ordered Commissioner – Loraine MacKenzie Shepherd. Loraine Mackenzie Shepherd shared a PowerPoint update on the Winnipeg Indigenous Accord.

March – Our General Meeting was an all-day meeting held at Sturgeon Creek United Church with co-hosts of the meeting being Crestview United Church, Kirkfield Park United Church, Silver Heights United Church, St. Charles United Church and Headingley United Church. The Truth & Reconciliation Commission Response Group

(TRC) of Winnipeg Presbytery presented an interactive quiz named U.N.-Dripardy. Betty Kelly, the Conference President, presented an update on the transition taking place in the United Church and the phasing out of Presbyteries. Group discussion took place around the following questions: what things would be missed; what things would be looked forward to; what are the priorities of Winnipeg Presbytery that we would like to see carried forward in the new structure.

April – The April General Meeting was held at Harrow United Church with the co-hosts of the meeting being Westworth United Church, Fort Garry United Church and Crescent Fort Rouge United Church. The Conference Annual Meeting Planning Committee updated the court on the plans for the annual meeting taking place May 24-27 at the University of Manitoba. A video presentation of Iridesce: The Living Apology Project was presented to the court. Tessa Blaikie Whitecloud was nominated as a candidate for Moderator for consideration at General Council 43 in Oshawa.

May – Our General Meeting was held at Broadway Disciples United Church with co-hosts of the meeting being Knox United Church, Young United Church, Augustine United Church and West Broadway Community Ministry. The Young Adults & Youth Committee (YAAY) gave an update to the court on their recent activities. Winnipeg Presbytery bid farewell to Richard Manley-Tannis, the Winnipeg Presbytery Minister of Evangelism, Mission & Church Development, as he accepted the position of Principal at St. Andrew's College in Saskatoon.

June – The June General Meeting was held at St. Andrew's River Heights United Church with co-hosts of the meeting being Atlantic-Garden City United Church, Sparling United Church and Kildonan United Church. A Transition Report was given updating the court on the move to the new structure. We acknowledged the following retirees – Joanne Kury, Milly Malavsky, Bill Millar, Bill Blaikie and Jim Christie. The TRC Response Group encouraged congregations to become signatories to the Winnipeg Indigenous Accord since Winnipeg Presbytery would be ending at the end of 2018. Sherri McConnell was installed as the new Presbytery Chair.

September – Our General Meeting was held at Immanuel United Church with the co-hosts of the meeting being John Black Memorial United Church, Gordon-King Memorial United Church and North Kildonan United Church. The YAAY Committee updated the court on recent activities of the youth in the conference. The TRC Response Group gave an overview of their activities. Joan Jarvis, the Conference Relations & Social Justice Minister, updated the court on the work to date of the Transition Commission. Table

discussion was spent discussing what was seen across the church or in each Presbyter's church that could be transitioned into being a network or cluster.

October – The October Meeting was held at St. Mary's Road United Church with the co-hosts of the meeting being Churchill Park United Church and Korean United Church. A motion regarding Winnipeg Presbytery's recommendations on the proceeds from the sale of church properties was approved. This motion was forwarded to Region 5 Commission. Those from Winnipeg Presbytery who attended GC43 updated the court on GC43. The issue of racism in the church was discussed.

November – Our November Meeting was held at Windsor Park United Church with the co-hosts of the meeting being Transcona Memorial United Church, Grey Street United Church and Westminster United Church. Representatives from the YAAY Committee updated the court on the recent activities of the youth in the conference. The Affirming Group as well as the Intercultural Group of Winnipeg Presbytery gave overviews of their activities. Invitations were given to churches to become involved in these groups as well as an Ecumenical/Interfaith Relations cluster.

December – A dinner for Presbyters was held prior to the final Winnipeg Presbytery meeting at the United Church in Meadowood where financial transition and closing motions were made. Winnipeg Presbytery bid farewell to Maggie Zoske, the Winnipeg Presbytery Administrator. A final worship service of Winnipeg Presbytery was held which celebrated the past and embraced the future.

Report created by Winnipeg Presbytery, submitted by Peter Brehaut

Other Reports

Anna Blair Circle Report

We held our planning meeting on Monday, January 22, 2018 at 7:30pm at the home of Brenda Kennedy.

Iris McKay held a house concert with Aaron Hutton as the entertainer on February 10, 2018 at 7:00pm. It was a sell-out and the ABC was the recipient of the funds totalling \$390.00. On February 11, 2018 we held our annual St. Valentine's Day Bake Sale in the auditorium after church. We realized \$401.00 from the sale. The St. Andrew's AGM was held on February 25, 2018 and, as is the custom, ABC served lunch to those attending the meeting in the auditorium after the church service.

On Wednesday, March 14, 2018, Tessa Blaikie Whitecloud, Executive Director of 1Just City, spoke to us about her work with that organization.

Our wind-up event for the season was a well-attended dinner at Bellisimo on June 4, 2018.

On October 21, 2018, ABC helped with the annual Harvest Supper.

The Christmas potluck was held in the lounge on November 26, 2018. Seventeen women attended this enjoyable event. Donations totalling \$110.00 were collected for St. Matthews Maryland Community Ministries and forwarded to them.

Respectfully submitted,

Doreen Craddock,

On behalf of the ABC Interest Group

Basement Bookstore Report

The total donated to the church in 2018 from the Basement Bookstore was \$1500. Through the sale of shortbread, mincemeat, rubbed sage, rubbed oregano and dried Chinese lanterns (some still available) and the support of my friends at the 7th anniversary sale, I was able to reach my goal.

All books are donated. The Basement Bookstore provides a service to the church and the community by recycling these books to customers. You can help by buying books and donating ones that you think other people would want to read. Support from the congregation is still sadly lacking. However, having books at the back of the church has given them increased exposure and more opportunity to buy.

I thank my friends and especially Karen Lumley for her continued support.

Respectfully submitted,

Betty Lorimer

Basement Bookstore Manager

Senior Choir Report

The Senior Choir had a busy and rewarding year. We had approximately 50 members in the choir and welcomed a few new faces, some who were able to attend for the year and others who sang with us for certain times during the year.

Our bursary and section lead soloists for the year were Sarah Cory, Judy Oatway, Suzanne Reimer, Diane Wreford, Nicki Kirton, Pierre Todary, Josh Bellan, Chris Donlevy, Fred Cross and Paul Forget. We thank them for their beautiful singing and their dedication, solo work and recitals.

Thank you to Derek, our fine conductor. We are blessed to have such a kind and patient leader who strives for perfection in our singing. We enjoy his humour and anecdotes. Derek also attended the National Conductors Conference in St. John's, NFLD in the summer.

Thank you to our amazing organist, Wes Elias, who helps make the choir sound wonderful. We really appreciate all of the time and preparation he puts into the hymns and anthems for each worship service. We are grateful for his patience during practices when we go over and over the difficult sections. We would also like to thank Linda Fearn who plays the organ when Wes is away.

Thank you to Martha Graham for playing the piano for the choir show and for the junior choir. Her contributions are greatly appreciated, as we know it is a lot of work to prepare for these performances.

The choir put on a show called "We'll Meet Again" on March 9 and 10, 2018. This year we added a Saturday matinee show, which turned out to be very popular. In fact all three performances were well attended with Friday night being sold out. The concert featured wartime musical favourites. The show grossed \$10,079 of which \$8,000 was transferred to the general revenue of the church.

In the upcoming 2019 Choir Show we will be performing songs from the 50's on March 8 and 9, 2019. The show is titled "The Fabulous Fifties". As in the past, the seating will be cafe style with wine, beer and light snacks.

Finally, I wish to thank all the members of the choir executive for all of their support. What a great team!

Respectfully submitted,

Allison Koots

Choir President

Senior Youth Report

The senior youth continued this year as a strong group of faithful, committed volunteers. Our group saw three members graduate this spring – Adrienne and Dierdre Beaumont as well as Niels Hurst. As a result, we continue to rely heavily on the “junior” youth that volunteer so many hours to support the group as a whole.

The Senior Youth Group continues to use the slogan “Building Leaders Here and There”, to emphasize the opportunities we seek to provide both through scholarships in Guatemala and through the opportunity to develop the strengths of our own youth. The youth group has become more visible and active within the congregation and the growing multi-generational connection is beneficial for all.

The youth worked extremely hard throughout the year to support scholarships in Guatemala and to raise funds for our mission trip to Guatemala in 2019. Unfortunately, due to increased concerns over political instability and the safety of the youth we have postponed our planned trip. We will still provide classroom and financial support for the staff and students at Pezzarossi School as well as continuing to work with Rotary to provide scholarships in and around Guatemala City.

The success of these efforts depends not only on hard work on the part of the youth but also on the continued support of the congregation and of our families. Our thanks go out to all those that have opened their hearts to us and kept us in their prayers.

Respectfully submitted by

Pat McCallum,

St. Andrew's River Heights United Church
Annual General Meeting
February 25, 2018
Attendance: 62

1. **Call to order and declaration of quorum.** Chair Paul Webster called the meeting to order at 12:10 pm. A quorum was present, with 62 people in attendance. Paul noted the following correction to the Annual Report: under Baptisms, the name Charlie Frances Elcomb-Bowles should read as Claire Frances Elcomb-Bowles. Paul also noted that since the publication of the report, Bruce Burrow and Marjorie Eckert have both resigned from the position of Church Trustee. Paul thanked Bruce and Marjorie for their service.
2. **Opening prayer and time of remembrance.** Karen Lumley opened the meeting with prayer.
3. Those present were asked to reflect and remember as Cathy Kinsman and Karen Lumley read out the names of those whose funerals and memorial services were conducted during the past year at St. Andrew's.
4. **Motion to allow adherents to vote. Moved:** Clark Brownlee/Linda Paul that adherents be permitted to vote during this meeting. **Carried**
5. **Motion to accept the agenda. Moved:** Anne Grewar/Allison Koots that the agenda is accepted as presented. **Carried**
6. **Motion to accept minutes. Moved:** Glen Neufeld/Betty Jubinville that the minutes of the Annual General Meeting, February 26, 2017 are accepted as presented. **Carried**
7. **Acceptance of Interest Group reports. Motion:** Joan Stevenson/David Wreford that the Interest Group reports are accepted as presented. **Carried**
8. **Report of the Chair of the Service Team.** Paul Webster thanked all current members of the Service Team. He then read a series of passages related to volunteerism, and he thanked everyone at St. Andrew's who has volunteered their time and talents to the church.
9. **Governance working model review.** Paul Webster thanked Governance Interest Group members Linda Paul, Ellen Bruneau, Joan Stevenson, and Rob Siddall. Paul reported that due to the extension of the Governance Working Model, a vote on whether or not to adopt the model on a continual basis will not be held at the 2018

AGM as previously planned. Instead, the Governance Interest Group will review the model and make a recommendation to the congregation at some point in autumn of 2018. A final vote will then take place at the 2019 AGM.

10. **Foundation Report.** Due to the absence of Foundation Chair Deborah Metcalfe, Paul Webster provided a summary of the Foundation Report which is available in full on page 27 of the Annual Report. Paul noted that Deborah is seeking any member of the congregation who is interested in serving on the board of the Foundation, as it is currently short by two members.
11. **Finance Report:** Bill Craddock
12. **Independent Reviewer's Statement:** Bill Craddock presented the Independent Reviewer's Report which was prepared by Howard Rempel. Bill mentioned that he is pleased with the quality and thoroughness of Howard's review.
13. **Finance Report:** Bill Craddock reported that the financial situation in 2017 was much better than expected. Although the budget had projected a deficit of \$17,707, the end of the year actually resulted in a surplus of \$1,529. This favourable outcome was largely a result of increased member givings, which were \$15,457 over budget. In addition, expenses for the year were under budget, and there was some extra revenue from other sources of income. **Moved:** Bill Craddock/John Swan that the congregation accept the financial statements as written for the year 2017. **Carried**
14. **2018 Budget:** Bill Craddock presented the budget for 2018, which projects a \$0 surplus/deficit. The budget includes a grant from the Foundation which is \$15,000 greater than last year, as well as a projected increase of \$5,000 in investment income from the church's own investments. Member givings are projected to be lower than last year based on the pledges that have been received. The main increases in expenses are in salaries, as well as a moderate increase in heating costs. There is an expected increase in rental income from the daycare due to the new lease which will come into effect on July 1. Bill also mentioned that in addition to the operating account, the church has several allocated accounts. This year, there is a new allocated account as a result of an agreement with the group Spirit Path.
 - a. Bill also noted that the budget projects an additional \$9,000 in fundraising revenue this year. The Goods & Services Auction has been scheduled for April 22, 2018, and the Garage Sale will take place on June 2, 2018. A volunteer is needed to organize each of these events. Bill added that beginning May 3, a

storage Pod will be rented and placed in the church parking lot off the back lane or on Oak Street to accept goods in advance of the garage sale. Aside from these two fundraisers, it was noted that the choir has agreed to donate all of the revenue from this year's choir show to the church budget. Finally, there will be a Quiz Night on April 7, 2018.

- b. **Moved:** Bill Craddock/Rob Siddall that the congregation accept the operating budget as written for the year 2018. **Carried**

15. **Nominations.** Paul started by thanking the members of the Nominating Interest Group. Paul then reported that Sharri Bertram and Kelvin Koots will be stepping down from the Service Team, but the Nominating Interest Group has had success in filling several positions. Anne Grewar will move to the position of Vice-Chair of the Service Team. Rob Siddall and Lorne Hurst have agreed to join the Service Team as members-at-large. Ruth McKenzie has agreed to continue as Chair of Worship. Glen Neufeld has agreed to join the Stewardship Interest Group. Deborah Metcalfe has agreed to continue as chair of the Foundation. The positions, which have yet to be filled, are Chair of Ministry & Personnel, Service Team Secretary, and Chair of Finance. The Slate of Officers of the Service Team and Interest Groups is as follows:

Service Team

Chair – Paul Webster	Presbytery Rep – Peter Brehaut
Vice-Chair – Anne Grewar	Member-at-large – Jeff Kremer
Treasurer – Bill Craddock	Member-at-large – Rob Siddall
Secretary – Linda Paul (Interim)	Member-at-large – Lorne Hurst
Ministry & Personnel – Fred Cross (Acting Chair)	

Interest Groups

Fellowship – Betty Jubinville	Outreach – Nancy Hodgson
Finance – vacant	Stewardship – Clark Brownlee
Foundation – Deborah Metcalfe	Worship – Ruth McKenzie
Christian Education – Tara McCallum	
Property & Administration – Gord Shawcross and John Swan, Co-Chairs	
Other Presbytery Representatives: Vinny Ashton, Linda Paul, Heather Mian, and Rita Swan	
Trustees: Bernard Boland, Hartley Stinson, Ellen Bruneau, Gord Shawcross, and John Barber	

Moved: Paul Webster/Joan Stevenson that the Slate of Officers is approved as presented. **Carried**

16. **New business:** None

17. **Expressions of appreciation.** Anne Grewar thanked the following people for their contributions:

- Derek Morphy and Wes Elias for their gift of music
- Carolyn Lutes and the hand bell choir
- Karen Lumley and Cathy Kinsman for their spiritual leadership
- Andrea Moffatt for her work running the church office
- Bill Craddock for his dedication to managing the church finances
- Jan Demeduk and all of the Sunday School teachers
- Gord Shawcross, John Swan, and the entire Property & Administration group
- Jeff Kremer for his effort in maintaining the building
- Allison Koots and Delores Jardine for coordinating the greeters and ushers
- All the ladies who make coffee every Sunday morning
- Doreen Craddock and the Anna Blair Circle for preparing the lunch for the AGM
- All of the Interest Group Chairs
- Tyler Craddock for managing the sound system every Sunday
- All of the members of the Service Team
- Kelvin Koots for recording the minutes of the Service Team meetings
- Paul Webster for his leadership as chair of the Service Team
- All of the members of the congregation for coming to St. Andrew's every Sunday
- Rita Swan and David Wreford for processing the offerings every Sunday

18. **Closing prayer and adjournment:** The meeting was closed with a prayer led by Cathy Kinsman. The meeting was adjourned at 12:50 pm.

Respectfully submitted by

Kelvin Koots,
Recording Secretary

If you would like additional copies of this report, please contact
St. Andrew's River Heights United Church office at 204-488-1130.